



Village of Mamaroneck

APPLICATION FOR FILM PERMIT - VILLAGE PROPERTY

Application is hereby made to the Village of Mamaroneck for a permit to film in the Village and applicant subscribes to the law and code governing same (chapter 178 - film permits).

1. Applicant (film company or person): _____
 Address: _____
 Telephone Number: _____
2. Location of Filming: _____
3. Date(s) filming to take place: _____
4. Purpose/Subject of Film: _____

PARKING FEE: \$20.00 PER VEHICLE PER DAY

5. Number of vehicles associated with filming (e.g. transportation to site, generator trucks, commissary truck, etc.) _____ Types of trucks at filming site: _____ Will vehicles be parked on street?
 Yes _____ No _____ Where? _____
6. It is understood that the filming, including setting up, operating and removing equipment, shall be conducted between the hours of 8:00 a.m. and 7:00 p.m.

Applicant affirms, under penalty of perjury that all statements contained in this application are true.

Date: _____

 Name of Company

By: _____
 Signature and Title

APPROVAL BY POLICE CHIEF: Approved with the following conditions:
Date: _____
_____ Signature of Police Chief

APPROVAL BY FIRE CHIEF Approved with the following conditions:
Date: _____
_____ Signature of Fire Chief

\$750.00 PER DAY PERMIT FEE, AND \$20.00 PER DAY PER VEHICLE PARKING FEE, PAYABLE TO VILLAGE OF MAMARONECK, AND A CERTIFICATE OF INSURANCE WITH LIABILITY COVERAGE LIMITS OF AT LEAST \$1,000,000 NAMING VILLAGE OF MAMARONECK AS ADDITIONAL INSURED MUST BE SUBMITTED WITH APPLICATION, AT LEAST FIVE (5) DAYS IN ADVANCE OF FILMING.

PERMISSION GRANTED:

Date: _____

Chapter 178: FILM PERMITS

[HISTORY: Adopted by the Board of Trustees of the Village of Mamaroneck 10-22-1984 as L.L. No. 26-1984, effective 11-1-1984. Editor's Note: Local Law No. 26-1984 was included as Sec. 12 of Ch. 7 of the Unified Code of Ordinances. Sections 178-4, 178-6A and 178-10 amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I. Other amendments noted where applicable.]

ARTICLE I Definitions

§ 178-1. Terms defined.

[Added 1-28-1985 by L.L. No. 3-1985, effective 1-31-1985]

As used in this chapter, the following terms shall have the meanings indicated:

FILMING — When cameras and equipment are at a premises.

ARTICLE II Private Property

§ 178-2. Permit required.

No commercial, movie, documentary television program, similar presentation or any portion thereof shall be filmed, videotaped, recorded or otherwise made on any private property within the Village of Mamaroneck if a fee is to be paid for such use of the property, unless the owner or tenant in control of the property first makes an application to and obtains a permit from the Village of Mamaroneck.

§ 178-3. Applications for permits.

Applications shall be obtained from and submitted to the Village Manager in person or by mail and must contain at least the following information:

- A. The name, address and telephone number of the applicant.
- B. The location of the property where filming, etc., is to take place.
- C. Whether the applicant is the owner or tenant in possession of the property.
- D. The name and address of the owner of the property if the applicant is not the owner.
- E. Consent of the owner if other than the applicant.
- F. The name, address and telephone number of the person or entity the applicant wishes to allow to film, etc.
- G. The date filming is to take place.
- H. Dates within the previous twelve (12) months that any filming, as described in § 178-2 above, was conducted at this location. **[Amended 1-28-1985 by L.L. No. 3-1985, effective 1-31-1985]**
- I. Affirmation that filming will not involve use of public property. **[Amended 1-28-1985 by L.L. No. 3-1985, effective 1-31-1985]**
- J. A signed statement that the applicant affirms, under penalty of perjury, that all statements contained in the application are true.

§ 178-4. Permit fee.

[Amended 1-28-1985 by L.L. No. 3-1985, effective 1-31-1985; 3-23-1987 by L.L. No. 5-1987, effective 4-2-1987]

Each applicant shall pay a fee to the Village of Mamaroneck in the amount as set forth in Chapter A347, Fees, for each permit.

§ 178-5. Operational limitations.

[Amended 1-28-1985 by L.L. No. 3-1985, effective 1-31-1985]

- A. Filming for which a permit is required under § 178-2 above shall in no event be conducted at the same location (i.e., in the same building or at the same street address) more than any portion of twelve (12) calendar days within any twelve-month period.

- B. No applicant shall permit any filming for which a permit has been issued to be conducted prior to 7:00 a.m. or after 10:00 p.m.
- C. No applicant shall permit equipment used in connection with such filming, including but not limited to lights, generators and related equipment, to be set up or operated at the location described in § 178-3 above prior to 7:00 a.m. or after 10:00 p.m.

§ 178-6. Penalties for offenses.

- A. Any person, persons, corporation, company, group or other entity of any kind who fails to obtain the permit required herein or otherwise violates any provision of this chapter shall be subject to a fine of up to two hundred fifty dollars (\$250.) or imprisonment for not more than fifteen (15) days, or both such fine and imprisonment. **[Amended 3-23-1987 by L.L. No. 5-1987, effective 4-2-1987]**
- B. The imposition of such penalty shall not be the village's exclusive remedy in the event of a violation of this chapter. The village may pursue any and all other legal remedies available to it in connection with any violation of this chapter.

§ 178-7. Previous violation.

Notwithstanding any of the foregoing, no applicant who has been previously convicted of a violation of this chapter shall be granted a permit hereunder for a period of eighteen (18) months from the date of such conviction.

ARTICLE III Public Property

§ 178-8. Permit required.

No commercial, movie, documentary television program, similar presentation or any portion thereof shall be filmed, videotaped, recorded or otherwise made on any public property (streets, sidewalks, parks, etc.) within the Village of Mamaroneck, unless application is made and a permit obtained from the Village of Mamaroneck. This includes the running of cable, placing or storing of equipment of any kind, the parking of vehicles, etc., on any public property or any other use of public property for the purpose of making films, etc.

§ 178-9. Applications for permits.

- A. Applications shall be obtained from and submitted to the Village Manager in person or by mail and must contain at least the following information:
 - (1) The name, address and telephone number of the person or company making the film, etc.
 - (2) The location where filming, etc., is to take place.
 - (3) The date filming is to take place.
 - (4) A signed statement that the applicant affirms, under penalty of perjury, that all statements contained in the application are true.
 - (5) Approval from the Police Chief, with any conditions he may set forth.
 - (6) Any other approval the Village Manager deems necessary, with any conditions which may be set forth.
- B. A certificate of insurance must be submitted with the application, naming the Village of Mamaroneck as an additional insured, in amounts satisfactory to the village.

§ 178-10. Permit fee.

[Amended 3-23-1987 by L.L. No. 5-1987, effective 4-2-1987]

The fee for such permit shall be as set forth in Chapter A347, Fees.

§ 178-11. Operational limitations.

- A. No applicant shall permit any filming, etc., for which a permit has been issued to be conducted prior to 8:00 a.m. or after 7:00 p.m.
- B. No applicant shall permit equipment used in connection with such filming, including but not limited to lights and generators, etc., to be set up or operated at the location described in § 178-9 above prior to 8:00 a.m. or after 7:00 p.m.

§ 178-12. Penalties for offenses.

- A. Any person, persons, corporation, company, group or other entity of any kind who fails to obtain the permit required herein or otherwise violates any provision of this chapter shall be subject to a fine of up to one thousand dollars (\$1,000.).
- B. The imposition of such fine shall not be the village's exclusive remedy in the event of a violation of this chapter. The village may pursue any and all other legal remedies available to it in connection with any violation of this chapter.

§ 178-13. Previous violation.

Notwithstanding any of the foregoing, no applicant who has been previously convicted of a violation of this chapter shall be granted a permit hereunder for a period of eighteen (18) months from the date of such conviction.

ARTICLE IV Film Production

§ 178-14. Submission of requests.

[Added 1-28-1985 by L.L. No. 3-1985, effective 1-31-1985]

Requests for film productions which will exceed five (5) days must be submitted to the Village Manager, in writing, at least five (5) days prior to filming for his consideration and approval. Such approval may include fees and any conditions the Village Manager may deem necessary and expedient.