

## Village of Mamaroneck – Alarm Permit Application



Village of Mamaroneck  
123 Mamaroneck Avenue  
Mamaroneck, NY 10543  
Phone (914) 777-7722 Fax (914) 777-7787

**\*\*\*READ ENTIRE PACKET BEFORE FILLING OUT\*\*\***

### ANNUAL ALARM PERMIT FEE

Please remit payment to "Village of Mamaroneck"

***The following items are included in this packet:***

- A. An Alarm Permit Application
- B. An Alarm System Information Form
- C. A General Information Sheet

Please fully complete and return the Alarm Permit Application (pages 2 & 3) and the Alarm System Information Form (page 4) and the annual Alarm Permit Fee. You may either mail, fax the completed forms to the above address. Once your application is received and processed by this office, you will then receive a receipt with your permit number from us. The General Information Sheet has been supplied for your records and should not be returned to this office.

A copy of the Village of Mamaroneck Code, Chapter 88, Alarm Devices & Systems is available upon request.

Please feel free to contact this office if we may be of further service to you.



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### CONTACTS:

*\*Contact persons should be family, friends, or neighbors who can access your premises and/or disable your alarm in case of an emergency; or be able to contact you.*

**Call 1:** Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ M/F

Address: \_\_\_\_\_  
Street Apt# City/Town State Zip

Relationship to Location/owner: \_\_\_\_\_ Key Holder? Y/N

Phone #1: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

Phone #2: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

Phone #3: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

**Call 2:** Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ M/F

Address: \_\_\_\_\_  
Street Apt# City/Town State Zip

Relationship to Location/owner: \_\_\_\_\_ Key Holder? Y/N

Phone #1: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

Phone #2: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

Phone #3: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

**Call 3:** Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ M/F

Address: \_\_\_\_\_  
Street Apt# City/Town State Zip

Relationship to Location/owner: \_\_\_\_\_ Key Holder? Y/N

Phone #1: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

Phone #2: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

Phone #3: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: Home / Work / Cell / other \_\_\_\_\_

Examples of Relationships:

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Owner	Neighbor	Custodian	President
Spouse	Friend	Landlord	Management
Relative	Tenant	Bldg Mgr/Super	Employee

POWER SOURCE:     House Current                       Battery Backup                       Both

TYPE OF EMERGENCY SYSTEM IS DESIGNED TO PROTECT (Check all that apply)

Burglary     Fire     Carbon Monoxide     Panic     Medical    Other \_\_\_\_\_ (Describe)

**Alarm Installer/Service Co.                      ALARM INSTALLERS MUST BE LICENSED BY NEW YORK STATE**

Alarm Agent:	Phone: (    )    -	
Address:		
City/Town/Village:	State:	Zip:
New York State License Number:	Expiration Date:	

**Monitoring Company (if different from above)**

Name of Company:	Phone: (    )    -	
Address:		
City:	State:	Zip:

Describe any information Emergency Services Personnel need to know about this premises, including any weapons, safe location, guard dogs, and if there any night lights on motion sensors.

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Give a complete and accurate description of protected premises, use landmarks, prominently displayed signs or any other information that will assist Emergency Services Personnel in locating the premises as quickly and safely as possible.

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I, \_\_\_\_\_ the \_\_\_\_\_ of  
(Owner, Agent, Etc.)

(Address of Premises)

am familiar with the Regulations governing this permit for an alarm system as stated in Chapter 88 of the Village Code of the Village of Mamaroneck, dated August 11, 2005 as amended.

\_\_\_\_\_  
 Signed

\_\_\_\_\_  
 Date

## Village of Mamaroneck – Alarm Permit Application

### General Information

**BY LAW ALARM SYSTEMS CANNOT BE CONNECTED TO 911,  
THEY MUST COME TO OUR DEPARTMENT OVER 914-777-7783**

<b>FINE FOR FAILURE TO REGISTER ALARM:</b> 1st Offense	\$150.00
2nd Offense	\$250.00
3rd Offense and thereafter	\$500.00

**INITIAL ALARM PERMIT FEE: \$31.00**

**ANNUAL RENEWAL FEE: \$31.00**

This years alarm billing will run from August 1st through July 31st

**FEE SCHEDULE FOR FALSE ALARMS PER BILLING YEAR:**

<u>Number of False Alarms</u>	<u>Charge</u>	<u>Number of False Alarms</u>	<u>Charge</u>
1	0.00	4th through 10th, each	\$102.00
2	0.00	11th or more, each	\$510.00
3	0.00		

1. The Alarm Company **MUST** provide the following information when reporting an activated alarm to the Police Department. **(It is your responsibility to notify your Alarm Company of your Permit Number).**

- Permit number (Issued at time upon receipt of payment)
- Name of Resident or Business
- Address of Alarm
- The area of activation
- Type of Alarm

***FAILURE TO COMPLY WITH THE ABOVE WILL RESULT IN SUSPENSION  
AND/OR REVOCATION OF YOUR ALARM PERMIT***

2. If you have a panic, fire, or medical alarm and it is activated, the police department will respond. If no one answers the door, we will attempt to notify a key holder. If none is available, we will enter the premises to investigate the alarm.

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3. The Village of Mamaroneck does not take the responsibility of notifying you of an alarm. Make sure that your Alarm Company or Central Station has been instructed to notify you if they receive an alarm activation.

4. Return this registration/application form to:

Village Clerk/Treasurers Office  
Village of Mamaroneck  
123 Mamaroneck Avenue  
Mamaroneck, N.Y. 10543

5. Please make all payments payable to The Village of Mamaroneck.

Note: All monies received by this Office for alarm fees and fines are deposited into the Village of Mamaroneck General Fund.