

**Board of Ethics
Village of Mamaroneck
Minutes of the Meeting
April 25, 2018**

In attendance: Deborah Chapin, Mark Ettenger, Charles Mitchell, Michael Newgaard and Mary Vozza

The meeting was called to order at 7:10. Upon motion of Mr. Newgaard, seconded by Mr. Mitchell, the minutes of the meeting of March 15, 2018 were unanimously approved.

Upon motion by Mr. Ettenger, seconded by Ms. Chapin, and unanimously approved, the Board convened in Executive Session to review the Disclosure Forms submitted since the last meeting. It was agreed that a list of employees and volunteers who have not filed Disclosure Forms would be sent to the Board of Trustees.

There was a discussion about the requirements of the Code of Ethics of the Village of Mamaroneck, particularly with respect to the responsibilities of the Board of Ethics. Mr. Ettenger noted that the Code requires the Board to provide training and education to officers, board members and employees, but it has not done so. Ms. Chapin offered to see whether NYCOM or the any state offices have produced such materials.

The Board agreed that each member would review the Code and its requirements and highlight the aspects of which may require guidance or clarification from the Village Attorney or require action on the part of the Board of Ethics.

There was further discussion regarding the potential appearance of a conflict of interest by a member of a land use board and the Village Attorney's response to a request to review a communication relating to it.

Upon motion by Mr. Mitchell, seconded by Ms. Vozza, the meeting was adjourned at 8:15.