

**Village of Mamaroneck Budget Advisory Committee  
Meeting Agenda, Wednesday, June 2, 2021, 7:00pm**

1. Approve minutes from May meeting
2. Recap of Adopted FY21-22 Budget
3. Priorities, process and schedule for upcoming year

**Village of Mamaroneck Budget Advisory Committee  
Meeting Minutes, Wednesday, May 11, 2021, 7:30pm**

Present: Daniel Natchez, Trustee Liaison; Chair Charles Guadagnolo, Vice Chair Ellen Hauptman, Leonard Aubrey, Ed Zagajeski, John Campbell, Glenn Tippett, Bill Spiro.

Discussion:

1. Charles opened the meeting at 7:30pm. The minutes from the April meeting were not completed, and will be available for review and approval during the June meeting.
2. It was agreed to reschedule the monthly meetings to the 1<sup>st</sup> Wednesday of the month at 7pm, beginning with the June meeting.
3. The BOT will discuss the Budget Committee's Capital Planning Framework document at the next Work Session (May 24<sup>th</sup>, 5pm). Both Charles and Len will attend and provide a quick walk through of the document if asked to do so.
4. The Committee discussed the adopted budget and the 3 main drivers that brought the budget below the tax cap: \$3.6 million in Sales Tax revenue, deferring 4 positions for 6 months and utilizing \$600 thousand from the general reserve fund. All agreed that long term strategic planning is required to remove the reliance on the reserve fund, to maintain within the 2% property tax cap, and to not expect continuing significant growth of non-property tax revenue.
5. The Committee also discussed the Capital Budget. Glenn mentioned that the Board discussed 2 capital projects (shed at the transfer station and a new police boat) and neither is in the current year capital plan nor the upcoming capital plan. The Committee is concerned about the lack of adherence to the five-year capital plan in last year's adopted budget and the fact that a capital budget was not approved by the Trustees in April with the operating budget. The group questioned how a fiscal plan could be approved without knowing the impact of capital projects on the operating plan. The Committee also discussed whether police cars, which are replaced frequently, should be considered capital or operating expenses (prior to the current fiscal year, police cars were treated as operating expenses).
6. The Committee agreed that the June meeting will be dedicated to discussing ways the Committee could be more helpful to the BOT, Village Manager and Clerk-Treasurer. The Committee can then present what has been identified to the BOT and can form sub-committees.
7. The meeting was adjourned at 9:05pm.