

**Village of Mamaroneck Budget Advisory Committee  
Meeting Agenda, Tuesday, December 6, 2022**

- 1) Approve October and November meeting minutes.
- 2) Review upcoming member re-appointments.
- 3) Review and discuss police reimbursement rate.
- 4) Review Budget Committee's next steps for areas of focus and contribution (to be discussed with BOT following their December meeting).

**Village of Mamaroneck Budget Advisory Committee**  
**Meeting Minutes Tuesday October 4, 2022**

Present: Charles Guadagnolo, Chair; Ellen Hauptman, Vice Chair; Len Aubrey, Glenn Tippett, Tom Murphy, Board Liaison. County Executive George Latimer attended the meeting from start until 7:40pm.

Absent: Bill Spiro, Ed Zagajeski

The meeting was opened at 7:14pm and the minutes for the September 2022 meeting were approved.

Charles opened the meeting asking Mayor Murphy about when a planned meeting of the Trustees on the Capital Budget would be held and when a meeting with the Budget Committee on the Capital Budget would be scheduled. Tom replied that since there will be a new Board of Trustees starting in December a meeting with the Budget Committee could be scheduled in January.

The Committee discussed at some length the capital budget process, approvals, and delays in getting projects started. Tom explained that even after approval of a capital budget, contracts for these investments must be approved by the Board of Trustees and at that at that time many detailed questions are often asked by members of the Board.

The Committee turned to paying for the capital program. Despite certain delays, there are a number of projects underway in the Village funded by the State and the Village. Federal infrastructure money through the State is expected to pay for rebuilding the Thompkins Avenue Bridge. Charles suggested that in addition to determining how much Village bonding would be required to pay for capital investments in the five-year plan, a cash flow model would also be helpful in determining how a large increase in capital spending affects Village finances.

Charles said although the Village Manager and his team have done a great job in preparing a five-year capital plan, there are some changes to the presentation that would help Trustees and the public better understand how tax dollars are being spent. Len added more clarity in the presentation is important, the priority scoring and how many of the projects ranked by priority can be funded for example.

Charles added the Committee has two more meetings before the end of the calendar year. The Committee should summarize the key points of recent meetings and areas where the Committee can add value.

Glenn mentioned when financial reports from the Village are available, and Tom will tell Augie and Sally that the bi-weekly expense control reports be sent to the Committee when available.

The meeting was adjourned at 8:14pm.

Municipality	Rate per Hour (\$)	Car Usage Fee (\$)	Admin Fee (\$)	Date of Last Increase	Reasons/Explanations
Ardsley	\$ 140.00				We increase it each year when their salaries go up.
Beacon	Tiered			2022	Charge the rate of the officer; rate is increased annually
Briarcliff	\$ 260.00	\$100/hour included in hourly rate			4 hour minimum; represents lowest tier for a PD officer (patrol) time 1.5 overtime rate. The following is included in the hourly rate: \$100/hour for the car; retirement 24.7%, FICA/Medicare 7.65%, Workers' Comp 1.9%, life Insurance, Health Insurance - Family Plan, Dental Family Plan, Optical - officer only, Uniform & Cleaning Allowance, Longevity, MTA
Bronxville	\$ 125.00				Last updated several years ago
Croton		50/day		2022	In Croton, we do not have a set rate. They pay the actual time-and-a-half rate of each officer who worked, plus a fringe benefit amount of 24%. There is also a vehicle use fee of \$50/day/car. Updated annually as part of the budget process.
Dobbs Ferry	Lieutenant \$135.00 Sergeant/Detective \$130.00 Police Officer \$125.00	\$25.00	Working on one	2021	
Eastchester					
Elmsford	\$ 175.00				Rate effective June 1, 2018
Greenburgh					
Harrison					
Hastings	PO \$73.94/hr to \$134.38/hr Sgt/Detective: \$147.67	\$50/hr	none	09/01/22	Billing based on the officer's OT rate. We add in Fringe of 31.25% which includes PRS contributions plus Family healthcare rate (most are married). Car rate is per hour.
Irvington	\$ 165.00		\$ 330.00	06/01/22	The \$165 hourly rate covers the cost of overtime with benefits (retirement, social security, workmen's comp). The admin fee is charged per day; \$165 goes to the Police Chief via payroll; \$165 is retained by the Village.
Mamaroneck (t)	\$ 130.00			01/01/22	7-8% administrative fee included in hourly rate; updated annually
Mamaroneck (v)	\$ 125.00		\$ 50.00	06/01/20	The Admin fee is once only per job/project

Municipality	Rate per Hour (\$)	Car Usage Fee (\$)	Admin Fee (\$)	Date of Last Increase	Reasons/Explanations
Mount Pleasant					
<b>New Castle</b>	\$ <b>125.00</b>				
New Rochelle	\$ 140.00			01/01/22	
North Castle					
Ossining (t)					
Ossining (v)	\$ 107.14				\$75 hourly rate; \$28.39 FICA/Medicare/Workers Comp; \$3.75 (5%) Admin Fee
<b>Pelham</b>	\$ <b>110.00</b>				
Pelham Manor					
Port Chester	45.58 - 128.50				Rate depends on rank of officer; only the OT rate is used; not increased for the cost of benefits
Rye					
Rye Brook	\$ 130.00				
Scarsdale	\$ 140.00			06/01/22	
Tarrytown ConEd	\$ 155.00				Per agreement with Con Ed; includes Admin Fee
Tarrytown NonConEd	\$ 140.00		\$ 250.00		OT rate plus benefits; Admin Fee is per day
<b>Tuckahoe</b>	\$ <b>122.00</b>	\$ 16.00			<b>\$106/hr + \$16/hr for car use. Increased from \$104/hr in June 2019</b>

Note: the rows in "**bold**" are responses from 2018/1019

## **Village of Mamaroneck Budget Advisory Committee Recommendations for the Police Reimbursement Rate**

The VOM Budget Advisory Committee conducted a survey across twenty-eight municipalities in Westchester County (including the VOM) to gather information about the police reimbursement rate, including administrative and car usage fees. Fifteen municipalities responded. The data analysis below includes these responses plus five responses from the 2018/2019 survey (these municipalities did not respond to the current survey). There is a spreadsheet documenting all responses.

### **Data Analysis**

- Sixteen municipalities charge a fixed hourly rate for police reimbursement. For the most part, the rate is based on time & a half (overtime rate) and includes benefits. (See spreadsheet for details)
- Four municipalities charge based on actual overtime. The rates vary depending upon the rank of the police officer.
- Five municipalities charge for car usage.
- Three municipalities charge an administrative fee and one municipality is working on an administrative fee.
- Three municipalities update the reimbursement rate annually based on increases in costs.
- The Village of Mamaroneck charges a flat rate of \$125 per hour. Ten municipalities charge more than \$125 per hour; three municipalities (including VOM) charge \$125; three municipalities charge less than \$125 per hour (2 of the 3 are based on the 2018/19 survey); and four municipalities charge based on the rank of the officer – charges vary from less than \$125 per hour to more than \$125 per hour.

### **Recommendations**

- Increase the rate to \$140 per hour to be more in line with other municipalities.
- Update the rate annually as part of the Operating Budget process to incorporate salary and benefit increases (at an OT rate).
- Charge a car fee of \$25 per day/per car. Cars are often left running at project sites and the cost of gas and wear & tear of the car should be recovered.
- Increase the administrative fee from \$50 per project to \$100 per project per week. This should cover the cost of payroll processing for overtime and the additional work required for scheduling.