

Village of Mamaroneck Budget Advisory Committee

Meeting Minutes: 5/14/19

The meeting was held at 7:30 pm at Village Hall at the Regatta. Present were: John Campbell, Charles Guadagnolo, Ellen Hauptman, Bill Spiro, Len Aubrey, Michael Kula, Dan Sarnoff (Assistant Village Manager), Dan Natchez (BOT Liaison), and Jerry Barberio (Village Manager)

Absent: John Fall

Discussion:

- 1) Board of Trustees Draft Resolution for “adoption of guidelines as part of the implementation of the new budget process” unanimously approved by Budget Advisory Committee members in attendance.
- 2) It was noted that the Village Manager approves every purchase order in excess of \$1,500. Cross department approvals are referred to the Board of Trustees.
- 3) Village Manager Jerry Barberio will be conducting an analysis of overtime and suggested help and participation from the Budget Advisory Committee. Ellen Hauptman and Len Aubrey volunteered to assist.
- 4) Ellen Hauptman suggested the formation of multiple sub-committees to focus on the various priorities identified by the Committee.
- 5) Village Manager Jerry Barberio indicated that a Capital Budget Committee will be meeting every 2 weeks.
- 6) Len Aubrey suggested that a budget calendar be prepared and provided to the Budget Advisory Committee.
- 7) It was noted that John Fall was absent and has not attended the last 3 meetings. Charles Guadagnolo will attempt to contact John to discuss his intentions going forward.
- 8) Michael Kula discussed taking inventory of capital assets and looking at ways to diversify revenue sources.
- 9) The Committee collectively agreed to identify priorities to be discussed at the June meeting for the formation of sub-committees going forward.