

Memorandum

Village of Mamaroneck



Date: February 8, 2021

To: Mayor Murphy and Board of Trustees

From: Jerry Barberio, Village Manager and Budget Officer

Cc: Agostino Fusco, Clerk/Treasurer
Daniel Sarnoff, Assistant Village Manager

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Re: Budget Hearing and Workshops – Setting Dates;
Departments may swap if necessary

www.village.mamaroneck.ny.us

To plan for the Budget Season for Fiscal Year 2021-2022, we are looking at the calendar for the next several months to schedule the Budget Public Hearing and schedule the Department Head Budget Workshops.

February 9, 2021, Tuesday, Pre-Introduction Tentative Budget Workshop and Proposed Revenue Schedule with the Board

March 19, 2021, Friday, Tentative Budget Official Introduction, and release

March 22, 2021, Monday, Budget Hearing – scheduled as part of the Board Meeting

Therefore, we recommend the following Budget Workshop schedule:

BE IT RESOLVED that the Board of Trustees hereby adopts the following schedule of meeting dates for meetings with Departments in relation to the discussions for the review of the 2021-2022 Tentative Village Budget, which are as follows:

Tentative Dept Budget Work Sessions, all to start at 5:00 p.m. and finish by 7:30 p.m.:

February 23, 2021, Tuesday, Budget Work Session – Village Mgr. and HR

February 24, 2021, Wednesday, Budget Work Session – Harbor Master and Clerk/Treas.

March 1, 2021, Monday, Budget Work Session – Police Dept. and Fire Department

March 3, 2021, Wednesday, Budget Work - Parks and Recreation

March 10, 2021, Wednesday, Budget Work Session – Building Dept. and Justice Court

March 15, 2021, Monday, Budget Work Session – Public Works and Legal

March 24, 2021, Wednesday, Budget Work Session – ~~Capital Budget, Revenues /Expenses, if necessary~~
~~Water Fund, Sewer Fund~~

* **April 8, 2021, Thursday, Annual Fire Chief's Installation Ceremony and Dinner**

April 13, 2021, Tuesday, Budget Review including ~~Capital Budget Revenues/~~ Water Fund, Sewer Fund
~~Expenses, if necessary~~

April 26, 2021, Budget Adoption at Board meeting to comply with NY State deadline by May 1st