



Village of Mamaroneck Parks & Recreation

Barry Casterella
General Foreman of Parks

Offices located in the
Stephen E. Johnston Beach Pavilion
Harbor Island Park
P. O. Box 369
Mamaroneck, NY 10543

Recreation: (914) 777-7784

Parks: (914) 630-7158

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Parks & Recreation Commission Meeting Minutes

Wednesday, May 1, 2019

Attendees:	Carlo Reca	Randi Robinowitz	Veronica Colman	Kristen Vetter
	Tina Maresca	Kathleen Gallaher	Dan Margoshes	Manny Enes
	Emily Marshall			

Absent

Present: Barry Casterella – General Foreman of Parks
Jason Pinto – Senior Recreation Leader
Trustee Nora Lucas – Liaison
Trustee Kelly Wenstrup - Liaison
Jerry Barberio – Village Manager

Meeting called to order by Randi Robinowitz at 6:50 P.M., seconded by Kathleen. Previous month's minutes were not reviewed or approved.

Harbor Island Facilities Tour and Inspection:

Food Trucks - Dan Sarnoff emailed an RFP to several food trucks who have expressed interest in vending at Harbor Island Park for the season. To date there has been no responses of interest for the RFP. Barry discussed that this year's food trucks will be located on the opposite side of the traffic circle, and possible near the stage facility on Lanza Field. For this to be implemented, there would need to be a gate with a beach monitor present.

Spray Ground - The present spray ground is in the process of being upgraded for safety purposes. There will be a new floor surface installed with the same green and blue color scheme plus two new features. There is a consideration for a zero-depth pool (foot pool), and to expand the size of the spray ground an additional 35 feet. This would cost approximately \$250,000 and would be allocated to the 2021 budget. Additional thoughts on improvements would include a water recirculating system to conserve water (which is presently being drained into the harbor). At present, over \$40,000 is spent on water charges for the spray ground each season. This amount can be saved each year with the investment and installation of a water recirculating system for the spray ground area.

Gunderboom - The replacement of the gunderboom located in the harbor has been a topic of discussion for quite some time in the Village. The present gunderboom has several holes in it and has outlived its functionality and



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usefulness in its 10-year lifespan. A replacement gunderboom would cost in the range of \$300,000; with only \$19,000 currently available in the budget, this project will need to wait until additional funds are made available. A possibility was expressed that perhaps a grant might be available to fund such a project.

Additional Beach Improvements – An additional improvement for the beach area would be the installation of a type of shade structure for beachgoers. At present, there is no protection from the sun and the installation of several “shade areas” would help alleviate this problem. Patrons who desire to watch their children play in the spray ground would be able to do so without standing or sitting in the direct sun. A misting system would also help patrons feel more comfortable while in the heat of the summer.

The present sidewalk on the beach is constructed of cement and is in severe disrepair – several areas are lifted and cracked. A discussion of an improvement would be to install a Trex decking system to create a boardwalk-type design to the beach to create a safer and more comfortable walking area for beach patrons.

New furniture has been ordered for the pavilion deck. The order consists of furniture created out of recycled plastic and should survive the harsh weather elements at the harbor for many years to come. A new tool shed, (similar to the present shed) has been placed on order to be located on the east side of the beach to store equipment and tools for the beach staff during the season.

The present lighting in Harbor Island Park is being considered for an LED upgrade. The cost to convert the heads to LED would cost approximately \$250,000-\$265,000. A grant from U.S. Soccer of \$25,000 has been applied for to aid in funding this lighting project.

Beef Fest Follow-Up – The draft resolution for the Beer Fest was not supported by Jason. His thoughts were that the costs were too excessive, and Half Time Beverage would walk away from the table if presented with a \$25,000 fee plus expenses fee structure. Jason additionally asked about pricing suggestions from the Commission. Jerry will be meeting with Half Time ownership on 5/2/19 and would like to show them something if possible (revised resolution or proposal). Westchester County has a different pricing schedule for large events. In this case it would be a contracted event and are typically not available for review by the public. Veronica volunteered to investigate the fees for the large Hispanic Event held at Kensico Dam Park. Nora offered to call George Latimer to investigate fee pricing. WRAPS might also be utilized to learn more about fee structures for large scale events. Jason suggested a \$2,500 per day fee structure for a five-day event. Tina suggested a prepay structure or a deposit. A performance bond was not recommended, however. Overhead and field damages costs should be brought into consideration when determining overall fee structure. Overtime and fringe costs should be brought into the calculation as well. Ultimately, the Village should not lose money on any event. At the very least, the Village should net \$2,500 for each large event. With respect to the Beer Fest event, soccer games should be played until 12:30 p.m. A modified schedule for soccer was acceptable by Dan and Tina. Jason would rewrite the resolution for Beer Fest and have it approved by Jerry. A motion for a \$12,500 field use fee plus expenses was approved by all members for the Beer Fest event.



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Confirmation Letter to Board of Trustees and Officials for Field Use Fee Allocation to Parks & Recreation

Departments – Carlo had a concern that the field use fees were not being put back into the Parks Department budget line. Jason presented that Parks spends at least \$127,000 per year on field upkeep each year. The Village puts much more money into the upkeep of the fields than is generated in field use fees. Presently, the field use fees of \$25.00/hour rate at the bottom of the field use fee scale. Analysis needs to be done first to determine what the proper field use fees should be going forward.

Camp Scholarship Applications Review – At present, there is approximately \$4,500 available for camp scholarships with five applications to be considered. After a brief review of the applications, the Commission unanimously approved the motion (suggested by Randi) to pay off the remaining balances for each of the five camp registrations. As a side discussion, camp registration is full. Expectation is to generate approximately \$330,000 - \$340,000 in camp registration revenue. Payroll costs for camp staff will run approximately \$200,000 with an additional \$100,000 allocated for trips for the season.

Kayak Rack for West Basin – Carlo suggested that a new kayak storage rack be installed in the West Basin vicinity. He additionally stated that he has a vision for a storage solution and mentioned that he would like to see an expansion of the current racks which are currently located there. However, there is a concern about the possibility of theft. Another consideration would be to have the kayak rack installed by the bait station building. Any future rack storage solution should take into consideration not only kayaks, but canoes and SUP equipment as well. It was suggested that Joe Russo be invited to the June Commission meeting to further discuss possibilities.

The meeting was called to a close at 8:31 p.m. by Randi, with Emily seconding.

The next meeting will be held on Wednesday, June 5, 2019 at 7:30 p.m. in the Village courtroom.

Minutes were taken by Charles Vigliotti.