

Village of Mamaroneck Budget Advisory Committee
Agenda Tuesday December 7, 2021

1. Approve November meeting minutes
2. Update on Board participation and term renewals
3. Feedback/recap from Office of NY State Comptroller (OCS) "Understanding Fund Balance" webinar
4. Review Budget timeline and Budget Committee's corresponding schedule/next steps.

Village of Mamaroneck Budget Advisory Committee
Meeting Minutes Wednesday November 3, 2021

Present: Dan Natchez, Trustee Liaison; Charles Guadagnolo, Chair; Ellen Hauptman, Vice Chair;
Leonard Aubrey, Ed Zagajeski, Glenn Tippett, Bill Spiro

Not present: John Campbell

The meeting was opened at 7:05pm and the minutes for the October 6, 2021 meeting were approved.

There was discussion regarding some correlation between the Budget Committee's Capital Planning document and the actual practice of the BOT. Charles Guadagnolo will draft a transmittal email to the BOT indicating that the Committee has edited its document to reflect staff reactions to the draft previously submitted.

The terms of 3 Committee members, Charles Guadagnolo, Ellen Hauptman and John Campbell are coming to an end at December 31, 2021. Charles and Ellen have both indicated a desire to continue their service. Dan Natchez will contact John Campbell for information from him. He has not attended the last four meetings.

Ellen Hauptman indicated she had sent the Committee's memorandum on the Budget Process to the Village Manager, Asst Village Manager and Clerk Treasurer, but has received no response. It was decided to send the document on to the BOT, Augie Fusco, Jerry Barbiero and Dan Sarnoff with notation that the budget season is fast approaching and therefore consideration of the document would best be accomplished as soon as possible.

It was agreed to send both documents (Capital Planning and Budget Process) together.

The Committee decided to issue an invitation to the Clerk Treasurer, Village Manager and Asst Village Manager for one or more of them to attend the Committee's next meeting in order to suggest how the Committee can best be helpful in future budget matters.

The meeting was adjourned at 7:55pm