

**Village of Mamaroneck Budget Advisory Committee**  
**Meeting Agenda for Friday, April 14, 2023**

1. Discuss budget.
2. Determine if we want to make any recommendations to the Board of Trustees.
3. Approve Draft March 28, 2023 Meeting Minutes.

## **Village of Mamaroneck Budget Advisory Committee Meeting Minutes for March 28, 2023**

**Members Present:** Charles Guadagnolo, Chair; Ellen Hauptman, Vice-Chair; Len Aubrey, Glenn Tippet; Nora Lucas, Board Liaison

**Members Absent:** Ed Zagajeski, Cathy Chaput, Bill Spiro

The meeting was called to order 7:12 pm.

The Committee voted to approve the minutes of the January 3, 2023, and March 7, 2023 meetings.

Trustee Lucas and Glenn Tippet described the Board of Trustees meeting the previous evening which included presentation of the Fiscal Year 2024 tentative operating budget by the Village Manager. The BOT meeting was well attended by the public and included comments on the tentative budget from members of the public.

The Committee first discussed the tentative budget's proposed increase in non-property tax revenue. These revenues are expected to increase from \$13.4 million in FY 2023 to \$16.3 million, up \$2.9 million or 21%. Several fees were discussed including the new commercial parking permits for boats to be parked in Harbor Island Park in the winter expected to raise \$50,000, field maintenance fees go up from \$68,000 to \$160,000, and a new rental inspection fee is planned to provide \$150,000. In addition, SportTime payments are expected to more than double to \$430,000 in FY 2024 based on the Village collecting a share of gross revenue as well as the \$12,500 monthly payment to the Village. The reason for this change is not clear since Trustee Lucas did not believe the contract with SportTime was renewed.

While the Committee supports growing non-property tax revenue, members agreed the rationale for a significant increase for existing fees and reasons for the anticipated success for new revenue items is not clear. In addition, Trustee Lucas and the Committee were concerned whether rental inspection fee is legal in New York and the impact on renters of such a fee.

The Committee next discussed certain expenses in the proposed budget. Glenn highlighted the 5 new positions, a \$500,000 reduction of police overtime, and absence of an inflationary increase in certain non-salary expenses. In addition, the Village Manager and other raises recently implemented are not reflected in the tentative budget. [Note: At the budget hearing on Tuesday, March 29<sup>th</sup>, Trustee Young said a salary increase for elected officials is also necessary and not included in the tentative budget.]

As a result of the recent issuance of bonds for capital projects, which is typically done in late summer, the Committee questioned the Village's cash situation and potential impact on the unrestricted fund balance.

At the end of the meeting, the Committee agreed to two actions:

(1) The Budget Work Sessions with the Trustees and department heads end Thursday, April 13, 2023. Since the budget will be adopted by the Board of Trustees on April 24<sup>th</sup>, the Committee wants to provide written recommendations on the budget to the Board prior to that date. The Committee agreed to meet Friday, April 14<sup>th</sup> to agree on final recommendations to the Board; and

(2) The first Budget Work Session on revenues and expenses is the following evening, March 29<sup>th</sup>. Though we do not have all the details at this time on the non-property tax revenue increases, the Committee wanted to share some things to consider with the Board. Charles and the Committee prepared several high-level bullets that Charles would send by email after the meeting to the Board of Trustees and Village Manager, Deputy Village Manager and Clerk-Treasurer. The email reflected the Committee's suggestions and recommended a plan be put in place to offset non-property tax revenue shortfalls.

The meeting was adjourned at 8:51pm.