

Village of Mamaroneck Ethics Board  
Agenda

April 17, 2024 at 4:00 PM  
Conference Room – Village Hall  
123 Mamaroneck Avenue

1. Review and approval of the minutes of the meeting of March 18, 2024
2. Discussion of Board of Trustees meeting of April 8, 2024
3. Discussion of outstanding Annual Disclosure Statements
4. Discussion on 2023 Annual Report
5. Discussion on revised Complaint Form and other content on the VOM Ethics Board page.

Ethics Board  
Village of Mamaroneck  
Minutes of the Meeting  
March 18, 2024  
Regatta Conference Room

**In attendance:** Daniel Karson, Susan Berenzweig, Lauren Perone Jones, Chari Topol-Allison

A motion to call the meeting to order was made by Ms. Perone Jones and seconded by Dr. Berenzweig at 4:00 PM. The motion was unanimously approved.

Upon motion by Dr. Berenzweig and seconded by Ms. Perone Jones, the minutes from the February 21 and 29, 2024 meetings were unanimously approved.

Upon motion by Dr. Berenzweig and seconded by Ms. Allison, the Board voted unanimously to convene in Executive Session at 4:20 PM to discuss matters leading to possible discipline of a particular person.

Upon motion by Dr. Berenzweig and seconded by Ms. Perone Jones, the Board voted unanimously to approve the final version of the Ethics Board findings of complaint 2023-3.

Upon motion by Dr. Berenzweig and seconded by Mr. Karson, the Board voted unanimously to reconvene in public session at 5:09 PM.

Beginning on April 17, 2024, Ethics Board meetings will now start at 4:30pm.

Upon motion by Ms. Perone Jones and seconded by Dr. Berenzweig, the meeting was adjourned at 5:13 PM.

## **2023 ANNUAL REPORT OF THE VILLAGE OF MAMARONECK ETHICS BOARD**

The 2023 Annual Report of the Village of Mamaroneck Ethics Board is submitted to the Village of Mamaroneck Board of Trustees pursuant to Section 21-19 of Code of Ethics of the Village Mamaroneck.

### **Summary of Ethics Board Activity During 2023**

Meetings. The Ethics Board convened 14 meetings in 2023.

Investigations Initiated by Ethics Board. Section 21-13 of the Code of Ethics provides that documents and hearings relating to investigations of alleged violations of the code shall be confidential and not available for public inspection or open to the public, except as required by law. Dispositions in which the board finds a violation of the code are available for public inspection.

The Ethics Board made no findings of violations of the Code of Ethics in 2023. The board initiated one investigation, upon the filing of a sworn complaint. The investigation was ongoing at year's end.

Advisory Opinions. The Ethics Board issued three Advisory Opinions in 2023. The opinions were published on the board's web page on the village website.

Proposed Revised Code of Ethics. The Ethics Board reviewed editorial changes proposed by the Village Counsel to the revised Code of Ethics submitted to the Board of Trustees by the formerly constituted Ad Hoc Ethics Code Review Committee. The board also suggested additional content regarding certain sections of the code.

Other Actions. The board resolved to meet with village's several volunteer boards and committees to inform and familiarize members with the provisions of the code. The board determined to await adoption of the revised Code of Ethics before meeting with the village's boards and committees.

Ethics Training. The board researched and surveyed commercial online ethics training courses, following up the recommendation of the Ad Hoc committee that the village retain a firm for that purpose. The board submitted to the Village Manager's office the names of two firms – Navex and Traliant – for the trustees' consideration.