Village of Mamaroneck

Village Hall At The Regatta
P.O. Box 369
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OFFICE OF
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VILLAGE MANAGER

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Local Emergency Order No. 15

I, Jerry Barberio, Village Manager of the Village of Mamaroneck, having proclaimed a local emergency within the Village of Mamaroneck on March 16, 2020, promulgate the following local emergency orders to protect life and property and to bring the emergency situation under control:

1. Pursuant to Executive Law § 24(1)(c) and (e), the following regulations will apply to the premises at 169 Mount Pleasant Avenue:

(a) All persons entering, leaving and present within the Village of Mamaroneck Police Station and Courtroom must comply with the directions of Village of Mamaroneck Police Officers.

(b) The Village of Mamaroneck Justice Court will conduct its proceedings in the Courtroom, but (i) no one other than the parties to the matter then before the Court and their counsel will be permitted in the Courtroom; (ii) other parties will assemble and wait outdoors for their matters to be called; and (iii) no visitors will be allowed in the Courtroom.

(c) Access to Court offices will be limited to Court staff. No visitors will be allowed in the Court office unless directed by the Village Justices.

(d) Payment of fines for violations may be made by contacting the Court and making payment as directed by the Court.

(e) No one other than Village Building and Planning staff will be permitted in the Building and Planning Offices unless directed by the Village Manager or Assistant Village Manager. All building and planning transactions will be conducted electronically or as otherwise determined by the Building or Planning Department as the case may be.

(f) All meetings of the Board of Trustees will continue as scheduled but will be conducted solely by electronic means as determined by the Village Manager, in consultation with the Mayor and the Board of Trustees.

(g) All meetings of the Planning Board, Zoning Board of Appeals, Harbor and Coastal Zone Management Commission and Board of Architectural Review continue as scheduled but will be conducted solely by electronic means as determined by the Village Manager, in consultation with the chair of the board or commission.

(h) Meetings of the Board of Ethics are permitted as needed but will be conducted solely by electronic means as determined by the Village Manager, in consultation with the chair of the board.

(i) Meetings of other boards, commissions and committees are permitted to resume as scheduled but will be conducted solely by electronic means as determined by the Village Manager, in consultation with the chair of each board, commission or committee.

2. Pursuant to Executive Law § 24(1)(c) and (e), the following regulations will apply to the premises at 123 Mamaroneck Ave:

(a) Village Hall will be closed until further notice. All transactions will be conducted electronically or as otherwise directed by the Clerk-Treasurer's office.

(b) All Village employees working on-site at Village Hall will work out of their respective offices.

(c) No one may enter the Clerk-Treasurer's Office other than the employees who work within the Clerk-Treasurer's Office unless directed by the Village Manager.

(d) No one may enter the Village Manager's Office, the Village Engineer's Office, the Village Human Resources Office and the Village Public Information Office, except the employees who work, respectively, in those offices unless directed by the Village Manager.

3. Pursuant to Executive Law § 24(1)(c) and (e), the following regulations will apply to the premises at Harbor Island Park Pavilion, the Parks Building and the Harbormaster's Office:

(a) No one other than a Village of Mamaroneck employee may enter Harbor Island Park Pavilion, the Parks Building or the Harbormaster's Office unless directed by the Village Manager.

4. The Village of Mamaroneck Marina and Boat Ramp in Harbor Island Park is open as of May 15, 2020 at 9:00 a.m. pursuant to following announcement from New York Governor Andrew Cuomo in conjunction with New Jersey Governor Phil Murphy and Connecticut Governor Ned Lamont: https://www.governor.ny.gov/news/amid-ongoing-covid-19-pandemic-governor-cuomo-governor-murphy-governor-lamont-announce

5. Pursuant to Executive Law § 24(1)(c) and (e), the following regulations apply to the premises at VMFD Headquarters / Fire Station, 146 Palmer Avenue Mamaroneck, NY 10543; Columbia Fire Station, 605 North Barry Avenue Mamaroneck, NY 10543; Volunteer's Fire Station, 643 Mamaroneck Avenue Mamaroneck, NY 10543; and Halstead Manor Fire Station 1400 Halstead Avenue Mamaroneck, NY 10543:

(a) VMFD Headquarters / Fire Station, Columbia Fire Station, Volunteer's Fire Station and Halstead Manor Fire Station (the "firehouses") are closed subject to the following exclusions:

1. Firefighters are permitted in firehouses in order to respond to emergencies.

2. Custodians are permitted to clean the firehouses according to their regular schedule.

3. Chiefs, Captains, Lieutenants, Records Officers, and all other Officers are permitted to perform administrative duties in the firehouses.

(b) No other individual may enter a firehouse without the permission of Chief Peter J. Primrose, Assistant Chief Costa, Assistant Chief Barney or the Village Manager.

(c) Use of VMFD Fire Apparatus for non-emergency use is permitted. Direct requests for non-emergency use must be made to Chief Peter J. Primrose or Assistant Fire Chiefs Vincent Costa and James Barney.

6. Pursuant to Executive Law § 24(1)(c) and (e), the following regulations apply to all parks:

(a) Park playgrounds are closed. No one may use park playgrounds.

7. Pursuant to Executive Law § 24(1)(c) and (e), the following regulations apply to all places of amusement, places of public assembly, parks, public streets and public places:

(a) All persons occupying places of amusement, places of public assembly, parks, public streets and public places must maintain "social distancing" practices.

(b) Social distancing means remaining out of congregate settings, avoiding mass gatherings and maintaining distance (approximately 6 feet or 2 meters) from others, when possible.

8. Pursuant to Executive Law § 24(1)(g), the provisions of Mamaroneck Village Code §§ 6-6, 192-5(A), 240-21(B), 240-28(A), 240(28)(B), 342-70, 342-78, 342-90, 342-93, A348-7, A348-8(A), A348-9(A), A348-10(A) and A348-10(D), are suspended to the extent that they require the submission of paper documents. All submissions, with the exception of payment, to the Board of Trustees, Planning Board, Zoning Board of Appeals, Harbor and Coastal Zone Management Commission and Board of Architectural Review will be by electronic means. Excluding payment, no paper submissions will be accepted.

9. Pursuant to Executive Law § 24(1)(g), the provisions of Mamaroneck Village Code §200-4(e) are suspended to the extent that they permit refuse containers to be placed during collection times at the side or rear of a dwelling or building in any residential district and of residences in commercial and manufacturing districts. Refuse containers to be picked up must be placed at curbside no more than 24 hours before the scheduled pickup. Upon proof in the form of a note from a treating physician, the Village Manager may exempt from this requirement any residence in which there are no individuals physically able to bring the refuse containers to the curbside.

10. Pursuant to Executive Law § 24(1)(g), the provisions of Mamaroneck Village Code §§ 308-2(B), 308-3(A) and 308-3(B) regarding the expiration of existing licenses and inspection requirements for new and existing licenses are suspended. Existing licenses will remain in effect until June 30, 2020 and no new licenses will be issued until June 30, 2020. Inspections for new licenses and license renewals may resume 30 days prior to June 30, 2020.

11. Nothing in these regulations prohibits emergency responders from entering or remaining within any place in the course of their emergency duties.

12. These regulations will remain in effect for five days after promulgation or upon my declaration that the state of emergency no longer exists, whichever occurs sooner, but may be extended for additional periods not to exceed five days each during the pendency of the local emergency.

13. Pursuant to Executive Law § 24(5), any person who knowingly violates any provision of this local emergency order is guilty of a class B misdemeanor.

Jerry Barberio
Village Manager
Village of Mamaroneck

Dated: Mamaroneck, New York
June 18, 2020