

VILLAGE OF MAMARONECK BANNER PERMIT APPLICATION

Banner Permit applications must be submitted at least 30 days prior to the event. Applications submitted less than 30 days prior to the event will not be accepted.

APPLICANT INFORMATION

Applicant/Contact Person: \_\_\_\_\_

Business Name (If Applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

BANNER INFORMATION

Banner/Sign content (words and designs – attach image if available):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dimensions of banner: \_\_\_\_\_

Requested display date(s): From: \_\_\_\_\_ To: \_\_\_\_\_ (30 day Limit)

On what date will the banner be delivered to the Village of Mamaroneck? \_\_\_\_\_

**REQUESTED BANNER DISPLAY LOCATION**  
(indicate order of preference):

- \_\_\_\_\_ Mount Pleasant Avenue (across from US Post Office)
- \_\_\_\_\_ Fenimore Road (across from NYS Thruway Exit Ramp)
- \_\_\_\_\_ Mamaroneck Avenue (adjacent to NYS Thruway northbound entrance ramp)
- \_\_\_\_\_ East Boston Post Road Triangle at intersection with Keeler Avenue
- \_\_\_\_\_ Harbor Island Park (along the fence at the main entrance)

**HOLD HARMLESS & INDEMNIFICATION**

The Banner Permit Applicant shall hold harmless and indemnify the Village of Mamaroneck from any and all claims, actions, damages or liabilities of every name and nature which may arise or be incurred by the Village as a consequence of placing the banner upon village-owned property. This shall include any damage to the banner or any injuries sustained by third parties as a result of faulty materials.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## ADDITIONAL RULES AND REGULATION

- The Village will make every effort to accommodate your preferences; however, due to limited space, the Village reserves the right to alter the banner display location. Please note that banner display dates and locations will be granted on a first-come first-served basis.
- Village of Mamaroneck banners & signs for sponsored events take precedent and the Village reserves the right to remove/relocate signs.
- All banners may be displayed no more than three (3) weeks in total. Please note that banner display dates and locations will be granted on a first-come first-served basis.
- All banners must be delivered to and retrieved from the Village Manager's Office, located at Village Hall At-The-Regatta, 123 Mamaroneck Avenue.
- All banners must be made of canvas, or corrugated plastic or heavy-duty vinyl.
- Metal grommets must be placed at all four corners, and every two feet along the banner.
- Canvas and heavy duty vinyl banners must have wind cuts.