

TRAFFIC COMMISSION AGENDA
TUESDAY, NOVEMBER 14, 2023
THE REGATTA@ 7:00 P.M.

New Business

1. Vision Zero and Comp Plan Alignment
2. Hoyt and Mamaroneck Avenue lane directionals
3. Palmer and Delancey Crosswalks
4. Palmer and Rockland Crosswalks
5. Rye Neck Safe Routes to School Program-David
6. Matt Carmody Quarterly Schedule

Old Business

1. Union Ave Progress Update
2. Washingtonville Traffic Update-Laura
3. Communications and Responses-David
4. OWPR/Grand/E. OWPR 5 way stop (Update on Walking Study)
5. Boston Post Road Crossing at Fenimore and Delancey
6. Waverly Avenue Bridge Update
7. FASNY at New Street and Underhill Update-Robert
8. Royal Place and Old Post Road Crosswalk and Hedge Trimming

Approve July 19, 2023 minutes

Approve October 11, 2023 minutes

Village of Mamaroneck
Traffic Commission Meeting Minutes of July 19, 2023
Meeting held at the Regatta Conference Room
Minutes Prepared by Robert Stark

Present: Ryan Buck, Chairperson; Commission Members: Laura Abbate; David Brown; Michael Star; Robert Stark; Leilani Yizar-Reid, Trustee Liaison; Lt. Falcone, VOM PD representative; Tina Maresca, Safe Routes to School; Tristan Lillo, resident; Craig Langus, resident, appeared by Zoom.

Absent: Richard Clifford; Dan Sarnoff, Assistant Village Manager; Jerry Barberio, Village Manager; and Andy LaRocco, Fire Department.

Ryan made a motion to open the meeting at 7:46 pm. David seconded. All in favor.

New Business

115 N. Barry – Handicapped Parking Request

Issue: Handicapped resident residing at 115 N. Barry complained she has no place to park.

Discussion: It was agreed by all that the VOM should handle this issue.

Action: **Resident will be referred to VOM for assistance in adding a handicapped space. David will send an update to the handicapped resident, but he will first speak to Dan Sarnoff.**

Speeding on S. Barry at Guion Drive

Issue: Resident reported excessive speeding at this location, up to 60 mph.

Discussion: All agreed there was not much we could do about this problem. It is probably a Police enforcement issue.

Action: **Lt. Falcone will get speeding data for this location from the Police Chief.**

Traffic backup at Mt. Pleasant/Mamaroneck/Halstead Avenues

Issue: Resident complained about traffic on Mt. Pleasant headed to Mamaroneck and Halstead Avenues backing up to the Post Office.

Discussion: A project to improve traffic safety in this area is scheduled for some time in the future. No staff member present to provide updates. David will ask Dan about the timing of the project and whether it will solve the congestion issue at that location. The closing of the Waverly Avenue Bridge will worsen this situation.

Action: **Need to get update from Dan Sarnoff.**

Old Business

Boston Post Road – Fenimore and Delancey Traffic Signals

Issue: Long term safety issue at this location due to traffic signal not providing four-way stop to allow pedestrians to cross BPR safely. BPR is a NY state road. It is up to the NYSDOT to fix this issue. This issue has been an ongoing problem for over 20 years with no adequate solution provided. Something needs to be done **now** to protect pedestrians until the signal lights are synchronized by NYSDOT.

Discussion: Focus on synchronizing the traffic signal to make it an all-way stop. Laura reminded everyone that four (4) children have recently been hit by cars in the VOM, including one in Washingtonville.

Action: No action taken. Waiting for the County to fix the traffic signal.

1511 Mamaroneck Avenue – Problem Exiting Driveway Safely

- Issue: This issue goes back over a year. The resident requested assistance in safely exiting their driveway.
- Discussion: Lt. Falcone provided a clear understanding of the issues facing the resident at 1511 Mamaroneck Avenue. He recommended adding a five-foot buffer before the driveway to enable the resident to safely exit out of the driveway.
- Action: **Motion made by Michael to install a No Parking sign five feet south of the driveway with visible hash marks on the road. Motion seconded by Robert and unanimously approved.**

Providing Updates to Residents – Establishing a Communications Policy

- Issue: All agreed that we need to improve communication with residents. When they file a complaint with the Traffic Commission, they need to receive an immediate acknowledgement. They need to be informed when the TC decides how to handle their complaint. They need to be informed when the BOT votes on recommendations from the TC that will affect them.
- Discussion: All agreed that we need better follow-up from both the Traffic Commission and the BOT. Ryan and Dave said residents should receive a reply when they first contact the TC. Robert suggested that the Village Manager implement a communication policy that will ensure that residents are notified when decisions are made that will affect them. Tina suggested that action items on the minutes be in bold to ensure follow-ups are done.
- Action: **Ryan asked Leilani to sit down with Jerry and Dan about solving the communications problem and creating a protocol or policy to ensure residents are provided with timely information.**

Need for Staff to Attend Traffic Meetings

- Issue: Neither Dan Sarnoff nor the Village Manager attended the meeting.
- Discussion: All agreed that it was necessary to have a staff member present at our meetings.
- Action: **Ryan asked Leilani to speak with both Dan and Jerry and explain how important it is for the Traffic Commission to have a staff member attend the meetings.**

New Street – No Commercial Parking

- Issue: On February 14, 2023, Mr. Calgutti attended our meeting. He stated that commercial parking was not permitted on New St., and a sign to that effect is no longer there. He requested that a new sign prohibiting commercial parking be placed on New Street. To date, the sign prohibiting commercial parking has not been installed.
- Discussion: None
- Action: **According to Leilani, Mr. Barberio is taking care of this matter.**

Clafin Avenue Near Rushmore Avenue – Parking Issue Update

- Issue: On May 11, 2021, a resident questioned why parking was prohibited at this location. On October 13, 2022, FD Rep LaRocco reported that the VOM FD wants the parking issue on Clafin to be in the hands of the Building Department, which needs to check the roadway. It is a code enforcement issue. The Traffic Commission has been waiting for the Building Department to determine if parking was allowed.
- Discussion: No staff member was present to provide updates from the Building Department.
- Action: No action taken. Need updates from the Building Department. **Ryan asked Leilani to find out why the Building Department has not responded.**

Traffic Incident Report Form - Update

- Issue: The revised Traffic Incident Report form was supposed to be added to the VOM web site so that residents could submit traffic complaints on-line. The reason for putting the Traffic Incident Report on-

line is so that someone at the VOM can decide if the issue should be directed to the TC or to the appropriate VOM department. Laura had recommended that after a resident completes the form, the system should automatically generate a response to the complaining resident stating that someone will contact him or her after their initial complaint and after some action is recommended by the TC and after some action is taken by the BOT. For whatever reason, the form is not available on the web site though it was recommended back in April.

Discussion: Laura reminded everyone that this was the Village Manager's idea. Ryan stated that we need a fillable form online.

Action: **Liaison Yizar-Reid will follow up to get the form added to the web site.**

Crown Court and Knollwood - Traffic Calming Measures Update

Issue: On May 21, 2021, residents asked the Traffic Commission to recommend traffic calming measures at this location. In December 2022, the TC was told that the matter would be referred to Matt Carmody for his traffic calming recommendations.

Discussion: No staff member present to provide updates.

Action: No action taken. **Need updates from Dan Sarnoff on Carmody's traffic calming recommendations.**

FASNY at New Street and Underhill - Update

Issue: On May 10, 2023, the TC approved a motion to install a Stop Sign on Underhill at New Street. To date, the Stop Sign has not been installed. Matt Carmody stated that a study is needed before changes recommended by the TC can be implemented. Not sure if this has to do with Stop Sign or some other issue.

Discussion: No staff member present to provide updates.

Action: **Need updates from Dan Sarnoff on the status of and reason for the study. Ryan made a motion to install a Stop Sign at New Street and Underhill. Seconded by David and unanimously approved.**

Jefferson Avenue Cul-de-Sac – Parking Issue Update

Issue: Need update from FD Officer LaRocco regarding whether the Fire Department will allow changes to the parking setup at the cul-de-sac.

Discussion: Mr. LaRocco was not present. Need to hear from him before proceeding on this issue.

Action: No action taken. **Need updates from Officer LaRocco.**

Need for a Crosswalk at Walters Hot Dogs and the Mamaroneck High School

Issue: Safe Routes to School recently requested adding a crosswalk on Palmer Avenue between the Mamaroneck High School and Walters Hot Dogs. The BOT decided on June 12th not to recommend adding a crosswalk at this time.

Discussion: Tina commented that some of the recommendations from the Traffic Commission in 2002 regarding this issue had merit and should be considered. Robert commented that Myron Tannenbaum, a former long-term member of the Traffic Commission, recommended to the BOT at a recent meeting that they consider adding a crosswalk with flashing lights. Tina stated that Matt Carmody recently looked at the situation at this location and requested his recommendations.

Action: **Leilani stated that Mr. Barberio wrote to the County asking for their opinion on adding the crosswalk with the flashing lights. Awaiting a response from the County.**

North Barry and Jefferson Avenue Intersection

- Issue: On April 12, 2022, residents requested traffic calming measures at this location. A crosswalk was painted across N. Barry several months ago, but the TC is looking to add more traffic calming measures. At a previous meeting, the Village Manager recommended adding LED flashing lights.
- Discussion: Tina asked Leilani to follow up on Mr. Barberio's recommendation to add flashing lights on N. Barry.
- Action: **Leilani to follow up with Mr. Barberio on his recommendation to add flashing lights on N. Barry.**

Royal Place and Old Post Road- Traffic Calming Update

- Issue: The Traffic Commission has been considering traffic calming measures at this location since July 2021.
- Discussion: No staff member was present to provide updates. Robert reported that the hedges on Old Post Road at the corner of Royal Place need to be trimmed.
- Action: **Need updates from Dan Sarnoff on recommended traffic calming measures. Someone needs to tell DPW to trim the hedges on Old Post Road at the corner of Royal Place.**

Taylor Lane and BPR Crosswalk – Update

- Issue: On May 10, 2023, the TC unanimously approved a motion to paint a crosswalk on Taylor Lane at the intersection of BPR. However, Matt Carmody said that a study needs to be done before adding the crosswalk because BPR is a state road.
- Discussion: No staff member present to provide updates.
- Action: **Dan Sarnoff needs to provide the status and an update on the need for a study before the crosswalk at BPR can be approved. Someone needs to notify Ms. Reitzes that the crosswalk may not be in place in September for the start of the school year.**

Park Avenue and English Place – Florence Park Update

- Issue: This location was referred to the TC on April 26, 2023, because a girl on a bike nearly got hit by a car at the entrance to the park at the intersection of Park Avenue and English Place.
- In May 2023, VOM Police Chief Diruzza requested that DPW paint lines on the pavement indicating that parking is prohibited less than 30 ft from a Stop Sign. She said Officers will be made aware of the condition and will be advised to monitor the area and issue summonses as warranted.
- On June 12, 2023, the BOT approved a resolution prohibiting parking next to the entrance to the park. As a result, the TC moved this issue to the Closed Spreadsheet.
- Discussion: David reminded everyone that one of the issues at this location was that the Stop Sign was not seen or obeyed. He recommended prohibiting parking at the dead end of Park and English Place by the entrance to the park because the cars protrude onto the traffic lane. He also recommended removing one parking space on Park Avenue next to the dead end.
- Action: No action taken. **Tina will discuss the parking issue on Park Avenue at the next meeting of the Parks and Rec Committee, which meets again in September.**

Union Avenue – Walking Study Update

- Issue: On September 30, 2022, dozens of residents from Union Avenue requested traffic calming measures to ensure safety of children at that location. Matt Carmody conducted a walking study with residents in March 2023. Shortly thereafter, Mr. Carmody issued a series of recommendations. Resident Craig Langus wants to discuss which of Mr. Carmody's recommendations will be implemented and when the work will be done.
- Discussion: Mr. Langus appeared by Zoom. We discussed Mr. Carmody's recommendations following the walking study done in March. According to Leilani, Mr. Barberio confirmed that all of Mr. Carmody's recommendations will be done by mid-August, including the Stop Sign at Tompkins, squaring the curbs

at the intersection of Union and Tompkins, adding the white line along Union delineating the parking section and adding rumble strips.

A question was raised whether the anticipated project to repair the Ward Avenue Bridge would delay the work on Union. Leilani said she would confirm with Mr. Barberio whether the work on Union will be done in August.

Robert reported his observations at the Tompkins and Union intersection. He observed that cars driving south on Tompkins make extremely wide turns in to the oncoming lane on Union, creating hazardous situations. Robert also recommended that the hedges at the corner of Union and Tompkins be trimmed because they create a visibility issue.

Additionally, Mr. Langus requested updates as necessary on the work to be done.

Action: **Following the repaving, all of Matt Carmody's recommendations will be done by mid-August. Leilani promised to send everyone an email the next day on Union issues. She will also speak with Mr. Barberio about the hedges. Mr. Langus also asked Leilani to clarify when the paving on Union will be completed.**

There being no further business before the Commission, Ryan made a motion to adjourn the meeting at 9:42 pm. Laura seconded. All in favor.

Village of Mamaroneck
Traffic Commission Meeting Minutes of October 11, 2023
Meeting held at the Regatta Conference Room
Minutes Prepared by Robert Stark

Present: Ryan Buck, Chairperson; Commission Members: Laura Abbate; David Brown; Richard Clifford; Robert Stark; Leilani Yizar-Reid, Trustee Liaison; Tina Maresca, Safe Routes to School; Andy LaRocco, Fire Department; Dan Sarnoff, Assistant Village Manager; and residents Hala Hassoun and Craig Langus from Union Avenue in person; Bernie Camarda and Tim O'Connor on Zoom.

Absent: Michael Star: Lt. Falcone, VOM PD representative

Ryan made a motion to open the meeting at 7:01 pm. Laura seconded. All in favor.

New Business

Vision Zero Program Presentation by Shannon Purdy

Issue: Shannon Hughes, a former Chair of the TC and an expert in the field of Transportation, gave a thorough presentation to the Traffic Commission of the history of the Vision Zero program and how the VOM adopted the Vision Zero program in 2018.

Discussion:

Action: At subsequent meetings, the TC will discuss how to encourage the VOM to reinstate this program.

Parking at Mamaroneck High School

Issue: As a result of increased student enrollment and an increase in staff, a request was made to Safe Routes to School to find additional parking for HS seniors.

Discussion: Tina Maresca asked the VOM Fire Department about allowing parking on Fulton Road, but the FD denied that request. Additional options are parking on Woodbine and parking on BPR by the Kemper Memorial.

Action: Tina will discuss these options further with Dan Sarnoff.

Old White Plains Road and Washington Street

Issue: Car accident involving young child near Washington and Grand in June 2023.

Discussion: Laura commented that this entire area in Washingtonville is unsafe, especially by the 5-point island at the corner of OWPR and Mamaroneck Avenue, and requested that Matt Carmody be involved. David recommended increased police enforcement in this area.

Action: It was decided that Dan will speak with Matt Carmody about the feasibility of doing a walking assessment from New Street to Hoyt on Mamaroneck Avenue.

490 Bleeker – Disabled Parking Request

Issue: A resident from 490 Bleeker with a physical disability requested a handicapped parking space.

Discussion: Robert spoke about the Fair Housing Law which provides that a person with a physical disability residing in a Condo or Co-op is entitled to reasonable accommodation from the Co-op or Condo based on their disability. Dan preferred that this be handled by the VOM BOT.

Action: Ryan requested that Robert reach out to the Board at 490 Bleeker and see if they can find reasonable accommodation for the resident.

Rockland Avenue – Child Hit by Car and Traffic Safety Updates

- Issue: Report of a recent car accident at the intersection of Waverly and Rockland involving a student walking to school, plus an update on the status of adding traffic calming measures based on the recent walking study.
- Discussion: Dan reported that DPW will add signage, flashing lights and crosswalks at the intersection of Waverly and Rockland.
- Action: Both Tina and Robert requested that 4-way crosswalks be added at the intersection of Waverly and Rockland ASAP.

4-Way Red at All Village Traffic Signals

- Issue: Request from Mr. Spadaro for more 4-way red traffic signals in the VOM.
- Discussion: Per Dan, there needs to be substantial pedestrian activity to warrant this. Because 4-way stops slow traffic on the main intersections and side streets, it is usually not a good idea.
- Action: All-way stops may be appropriate at specific intersections.

Daniel Warren Elementary School – Pedestrian Safety for Students

- Issue: Resident requested several traffic calming measures on Keeler and Harrison Avenues by the school.
- Discussion: As per Dan, Keeler and Harrison are state roads and would require NYS approval. Also, the school is responsible for any changes on school property.
- Action: Dan will need to look at to see what if anything the VOM can do.

Safe Routes to School (“SRTS”) – for Rye Neck

- Issue: David asked how to establish a SRTS program for Rye Neck.
- Discussion: Need to get parents involved – PTA too.
- Action: Tina and David will work to generate interest in setting this up.

Parker and Hunter – Obstructed View (Pedestrian Safety)

- Issue: Brian Williams requested that the TC look into traffic safety measures at this location.
- Discussion: James Barney of DPW said he would investigate it.
- Action: Mr. Barney will follow up.

St. Vito Church – Paving Request

- Issue: Resident requested to repave the road by the Church.
- Discussion: This is not really a TC issue. According to Dan, the Village expects to repave the road by the end of the year.
- Action: Ryan will follow up with the resident and cc Dan.

Pedestrian Safety, Stop Signs, Walkability and Crosswalk

- Issue: Issue raised by Ryan as a follow up on the email from Mayor Murphy regarding Stop Signs and general pedestrian safety issues.
- Discussion: Ryan mentioned emails from former TC Chair, Abby Roberts, the Comp Plan, Matt Carmody and the process utilized to control workflow.

Action: None. This dialogue transitioned into a conversation on how to respond to residents found in the following section and then into how Matt Carmody will assist the TC found under the first Old Business section.

Responding to Residents on Traffic Issues

Issue: Dave said the TC needs to provide timely responses to all residents when they contact the TC.

Discussion: Discussed various methods for responding to residents including (1) one TC member would be responsible at each meeting for all responses, (2) assign a different TC member to each specific issue and (3) generate an automated response such as, “we received your email, and we will follow up. Please complete the on-line form.” Andy LaRocco commented that responses from TC members can create liability issues for the VOM if the responses are not appropriate.

Action: David will provide suggested language to use for the automated response to residents’ email.

Old Business

Create Calendar of When Matt Carmody Will Attend Meetings

Issue: TC requested occasional presence of Matt Carmody at TC meetings.

Discussion: As per Leilani, BOT will allow Carmody to attend meetings on a quarterly basis. TC needs to be very specific as to what matters he can comment on; he cannot discuss matters involving the state or the county.

Action: Matt Carmody will attend TC meetings.

Union Avenue – Progress Report Update

Issue: Craig Langus and Hala Hassoun in attendance. They requested clarity between what was recommended after the walking study and what will be done, and when the work will be done. They also asked why the work to be done at the corner of Tompkins can’t be done now, since all the Con Ed work will be done at the other end of Union by Hinman Place.

Discussion: According to Leilani, everything that was recommended, that is what will be done

Action: Leilani and Dan will follow up.

Boston Post Road – Crossing at Fenimore and Delancey

Issue: Long term pedestrian safety issue at intersections of BPR and Fenimore and Delancey due to traffic signal not providing four-way stop to allow pedestrians to cross BPR safely. BPR is a NY state road. It is up to the NYSDOT to fix this issue.

Discussion: Focus on synchronizing the traffic signal to make it an all-way stop. Robert requested that the VOM install signage on Fenimore alerting drivers making a left from Fenimore onto BPR to “Yield to Pedestrians” crossing BPR.

Action: Ryan will speak with Leilani about the delay in getting the State to fix the traffic signal.

Sidewalks on Old Post Road

Issue: Ryan raised the issue of sidewalks on OPR.

Discussion: According to Dan, the sidewalk project on OPR is part of the 2024 budget for next year and will cost 1.5 million dollars.

Action: Work will be done next year.

Waverly Avenue Bridge Project – Impact on MAS

- Issue: Preparation for the impact of the Waverly Avenue Bridge project on the MAS.
- Discussion: The project was subsequently halted so any discussion was purposeless.
- Action: None.

518 Carroll Avenue – Parking Issues

- Issue: Mr. Caster's request to allow parking on the other side of Carroll.
- Discussion: VOM Fire Department denied the request to allow parking on the other side of Carroll.
- Action: None. Leilani will follow up with Mr. Caster.

Crown Court and Knollwood Avenue - Traffic Calming Measures Update

- Issue: On May 21, 2021, residents asked the Traffic Commission to recommend traffic calming measures at this location. In December 2022, the TC was told that the matter would be referred to Matt Carmody for his traffic calming recommendations.
- Discussion: Tina reported that more vehicles are parking on the Knollwood Avenue hill, creating a hazardous situation. Requested that Matt Carmody look at this location. Dave suggested installing speed humps at this location. Leilani suggested that Matt Carmody attend our meeting so we can ask him specifically about whether to add speed humps on Knollwood and other traffic related issues we are addressing.
- Action: Dan will follow up with Matt Carmody. Should Matt Carmody attend our next meeting?

Brixmor Shopping Center – Traffic Calming Update

- Issue: Need to add Stop Sign by Chipotle exit and signage on the sidewalk for pedestrian safety.
- Discussion: The owners of Brixmor installed the Stop Sign at the Chipotle exit. Robert reminded everyone of the need to add signs on the sidewalk warning pedestrians about cars exiting Brixmor. Dan said he just needed to identify the appropriate sign and the DPW will install it.
- Action: Dan to find the appropriate sidewalk sign.

FASNY at New Street and Underhill - Update

- Issue: The hourly parking restrictions at the Bus Stop on Underhill have been corrected. However, the No Parking sign at the corner of New Street across from the church, recommended by the TC on May 10, 2023, has not been done. Also, the Stop Sign on New Street across from the Church, recommended by the TC on January 10, 2023, has not been planted.
- Discussion: There was a discussion about adding sidewalks at New Street and Underhill. Later we reminded Dan about the Stop Sign issue.
- Action: Regarding the sidewalk, Dan said the Village had bids out to do the sidewalk. Regarding the Stop Sign, Dan said he would follow up and get it done.

Palmer Avenue at Walters Hot Dogs and Mam'k High School - Crosswalk

- Issue: Some months ago, Safe Routes to School requested adding a crosswalk on Palmer Avenue between the Mamaroneck High School and Walters Hot Dogs. The TC has been trying to get the crosswalk project approved by the County.
- Discussion: Dan reported that he submitted to the County the appropriate documentation to move the project forward.
- Action: Awaiting a response from the County.

Corner of New Street and OWPR – Remove Parking Space

Issue: Reminder to remove the parking space at the corner of New Street and OWPR.

Discussion:

Action: Dan will follow up to have the parking space removed.

Royal Place and OPR - Crosswalks

Issue: The TC recommended adding crosswalks at the intersection of OPR and Royal.

Discussion: Laura requested that Dan follow up and have the crosswalks added. Dan said it does not require BOT approval. Robert also reminded Dan about our previous request to trim the hedges at the corner house on Royal Place and OPR.

Action: Dan will follow up and have the crosswalks painted and the hedges trimmed.

Harbor Island - Speed Limit Sign

Issue: Speed limit was recommended by TC on April 11, 2023, but signs were not installed at Harbor Island.

Discussion: The Speed Limit signs are now posted at the entrance to Harbor Island.

Action: None. This matter is closed.

Taylor's Lane and BPR - Crosswalk Update

Issue: On May 10, 2023, the TC unanimously approved a motion to paint a crosswalk on Taylor's Lane at the intersection of BPR. However, Matt Carmody said that a study needs to be done before adding the crosswalk because BPR is a state road.

Discussion: According to Dan, VOM cannot paint the crosswalk without State approval.

Action: The crosswalk can't be painted until after the state repaves BPR in 2026.

Ryan made a motion to accept the minutes from July 19, 2023. Laura seconded. All voted in favor.

Ryan made a motion to accept the minutes from September 14, 2023. Laura seconded. All voted in favor.

There being no further business before the Commission, Ryan made a motion to adjourn the meeting at 9:16 pm. David seconded. All in favor.