



Application for Employment

PLEASE PRINT

Position(s) Applied For _____ Date of Application _____

How did you hear of this position? _____ Type of employment desired: ___ Full Time ___ Part-Time ___ Temporary ___ Seasonal

Name (Last, First, Middle initial) _____

Address (Street, City, State, Zip Code) _____

Home Phone Number _____ Cell Phone Number _____ Email Address _____

If you are under 18, can you furnish a work permit? ___ Yes ___ No

Have you ever been employed by the Village of Mamaroneck before? ___ Yes ___ No If so, please provide dates & job title:

Are you legally eligible for employment in this country? ___ Yes ___ No Date available for work _____
(Proof of U.S. citizenship or immigration status will be required upon employment)

Employment History List your last (4) employers, assignments or volunteer activities, starting with the most recent, including military experience

From	To	Employer	Telephone
Job title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		____ Paid ____ Unpaid ____ # of hours per worked per week	
From	To	Employer	Telephone
Job title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		____ Paid ____ Unpaid ____ # of hours per worked per week	
From	To	Employer	Telephone
Job title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		____ Paid ____ Unpaid ____ # of hours per worked per week	
From	To	Employer	Telephone
Job title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	

Reason for leaving	____ Paid ____ Unpaid ____ # of hours per worked per week
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Were you ever dismissed or discharged from any employment for reasons other than lack of work or funds? ____ Yes ____ No

Did you ever resign from any employment rather than face dismissal? ____ Yes ____ No

If you answered YES to either question above, you must give specifics, including date and reason: _____

Skills and Qualifications Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our company.

Educational Background

Name and Location	Years Completed	Did You Graduate?	Course of Study
High School			
College		Major Degree	
Other			

References

Name	Telephone / Email	Years Known

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the employer has the authority to make assurances to the contrary.

I give the employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Signature of Applicant _____ Date _____

The Village of Mamaroneck is an Equal Opportunity Employer and is fully committed to maintaining a workplace free of discrimination and harassment based on race, gender, religion, age, color, national origin, disability, sexual orientation, and other non-merit factors. All persons applying for employment and employed by the Village shall be afforded equal employment opportunity in initial employment and consideration for advancement.